

Shikshan Prasarak Mandal, Akola's

Shankarlal Khandelwal

Arts, Science and Commerce College, Akola (M.S.)

ANNUAL E-GOVERNANCE REPORT

e-governance is the integration of Information and Communication Technology (ICT) in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. In essence, the purpose of egovernance is to bring transparency and efficiency in the working of college. This urge for transparency and efficiency is derived by the demand of everincreasing aspirations of information age. Speedy communication, convenience, transparency, accountability and increased access to information are some of the basic parameters on which the concept of e-governance relies.

Objectives-

- To make the admission process transparent, accurate, and fast.
- To generate various documents on just one, click to save the time.
- To allow submission of the admission form online from anywhere.
- To easily maintain the data of each student and archive it for future.
- 1. Office Administration- The MIS application software was purchased in the year 2017-18 this year Transfer Certificates were generated through the software for final year batch and from then onwards maximum office work is done through it.
- 2. The application software was purchased and approved by CDC in its meetings. The purpose of switching from manual to electronic was to fulfil the demands of the changing times and bring accuracy and transparency in the entire functioning of the office management.

Upgradation of Software: -

In the year 2018-19 the MIS software was automated and optimally used for admission process and examination form filling. Works like-

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- Online Admission process
- Receipt generation
- Various other documents of the students like, bonafide certificates, Transfer Certificates, etc. are being generated from the software.
- Fee details of every student are maintained by the software.
- Contact details like phone numbers and email addresses are also preserved by the software.
- 3. During session 2018-19, It was fully automated and the maintenance of the software is done through an Annual Maintenance Contract every year. (Indicated in the annual audit report.)

Session 2019-20

- For the admission process the merit lists were generated with the help of the MIS.
- The weblink for admission is provided on the college website, which enables the student to fill the admission forms online. This helps in archiving the admission related data of the respective years and ensures smooth online admission procedure.
- Online Admission process
- Receipt generation
- Various other documents of the students like, bonafide certificates, Transfer Certificates, etc. are being generated from the software.
- Fee details of every student are maintained by the software.
- Contact details like phone numbers and email addresses with photographs are also preserved by the software.
- For online teaching and flipped classroom especially during the lock downs of Covid 19 faculty members extensively used apps like google classroom, google meet, MOODLE, Zoom, etc.
- The college uses paid version of the MOODLE software for dynamic online teaching along with other platforms.
- Various study material, links, and additional reading material, notes are provided on the groups of the students or on google classroom.

Principal
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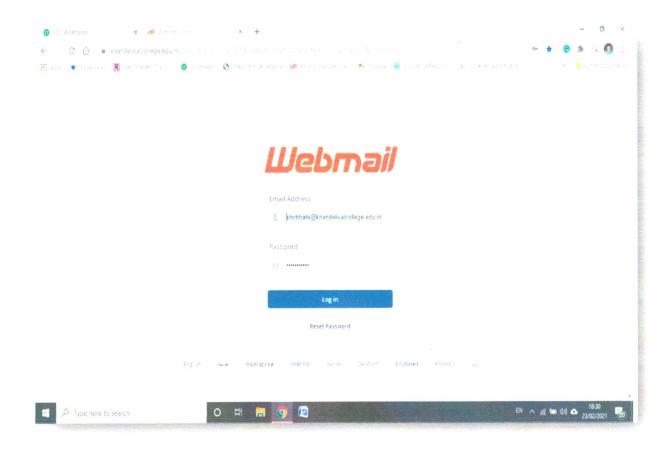
- The principal also conducted online meetings during covid 19 through the Zoom app, which has been purchased by the college.
- Even alumni meet was also conducted online in the year 2019-20 on Zoom app.
- For saving the fap in information transference for the students and staff social media platform like WhatsApp and Telegram are also optimally used.
- We have conducted Live streaming online events like, chemistry conference, drafting of SSR—and almost all the events of 2020-21 session have been conducted in online mode.
- All the circulars received from the university and notices for the students are shared on WhatsApp as per the Govt. of Maharashtra circular.
- All the events of the college are also documented on our website, YouTube Channel and Facebook Page.
- Our Facebook page also reflects theday to day activities taken in the college.
- Various types of tests were conducted online on google forms, Socrative and Testmoz.
- Even the entire university examination of 2019-20 was conducted online by the college on Testmoz software.
- The salary of the staff is also deposited through onlineSevaarth portal.
- Staff members' email ids have been generated on webmail.
- The college has its exclusive YouTube channel where all the major events are broadcasted online.

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- Certificate course on Human values was conducted online in the year 2019-2020.
- We have all the necessary equipment's required for online screening and streaming of events.

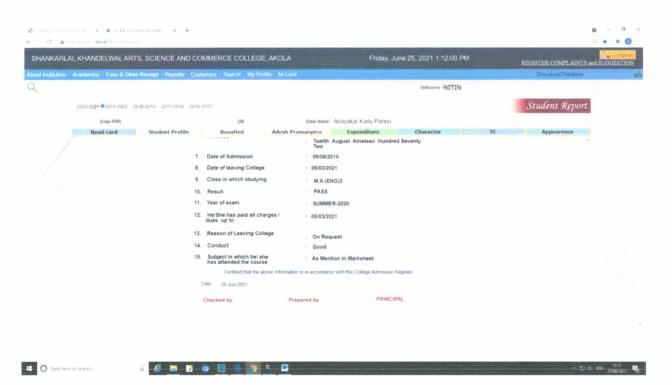
1. Administration



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Report generated by using MIS Software



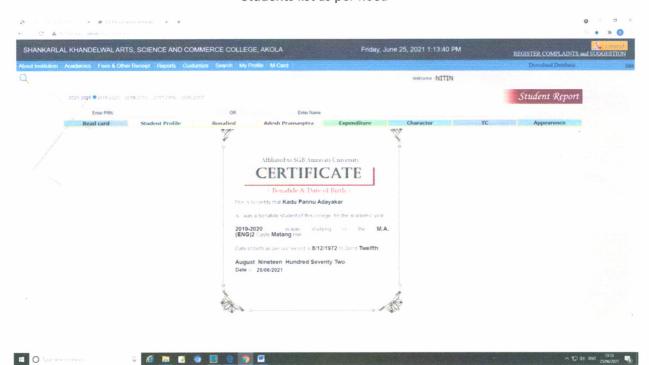
Format / screenshot for Transfer certificate

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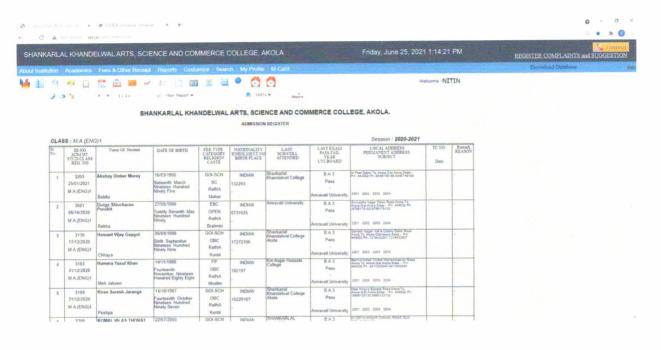


Students list as per need



Software generated Bonafide Certificate

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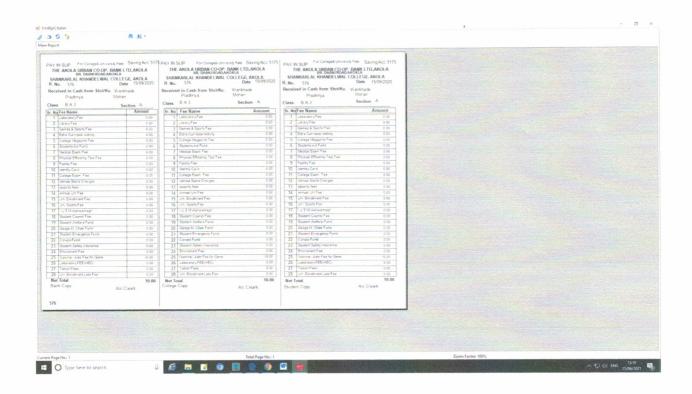
Admission + Fees



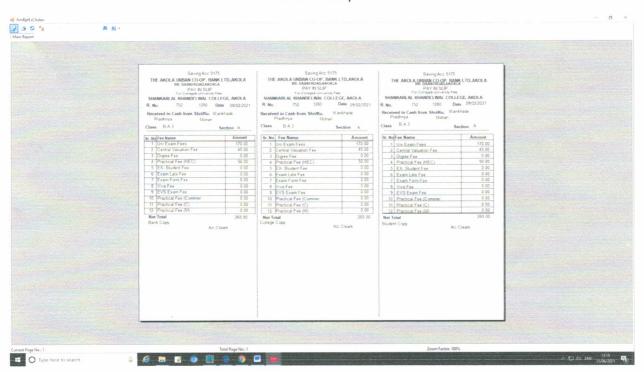


Admission Fee receipt

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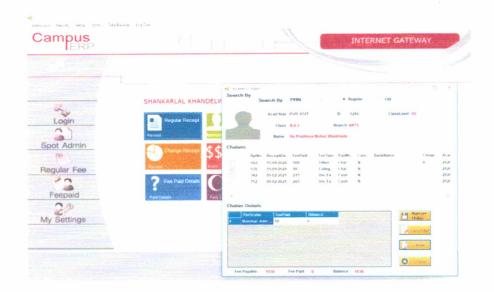


Exam fee receipt

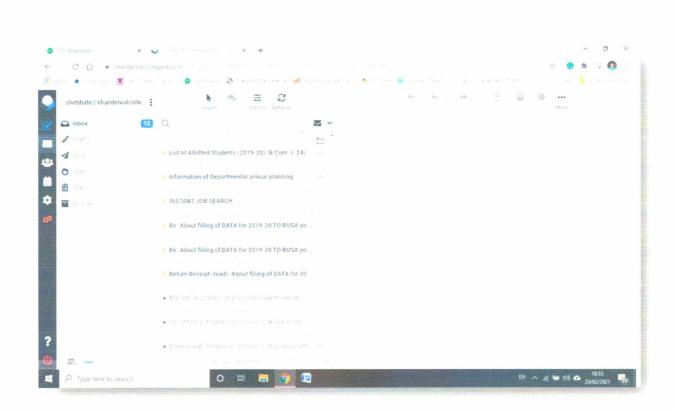


Fee balance Check

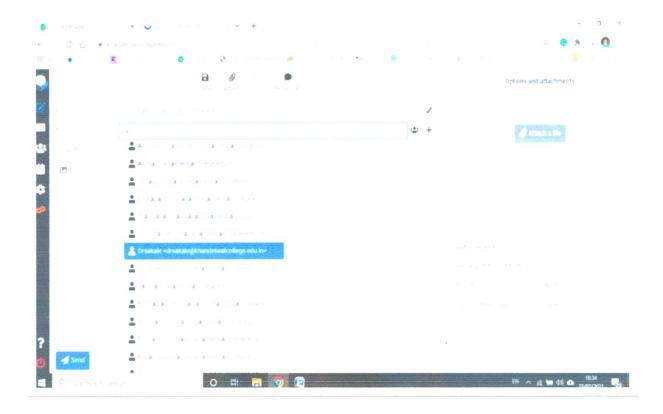
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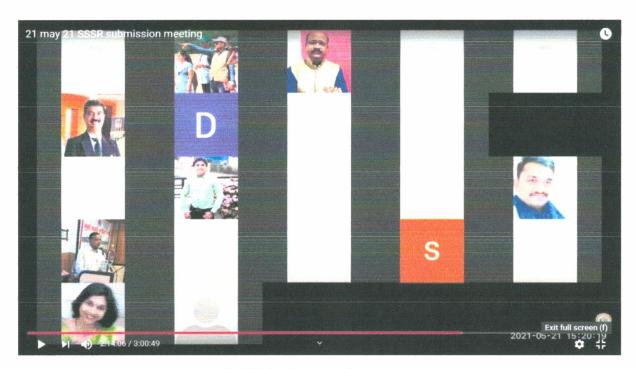
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Webmail for communication among staff

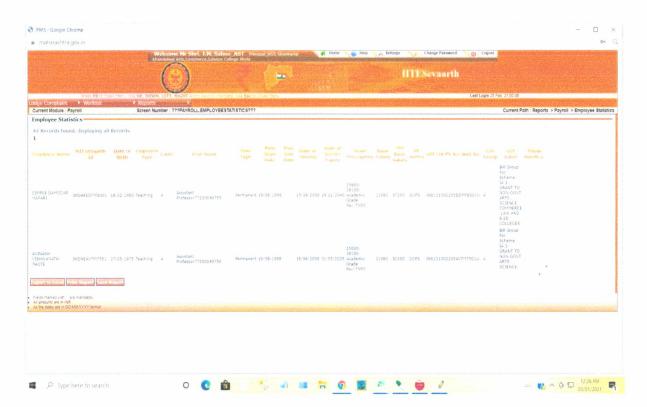


Staff Meetings on Zoom App.

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2. Finance and Accounts-

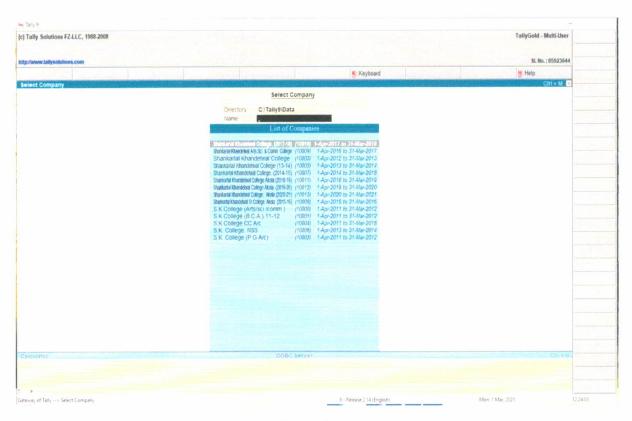




HTE- Sevaarth software for Salary

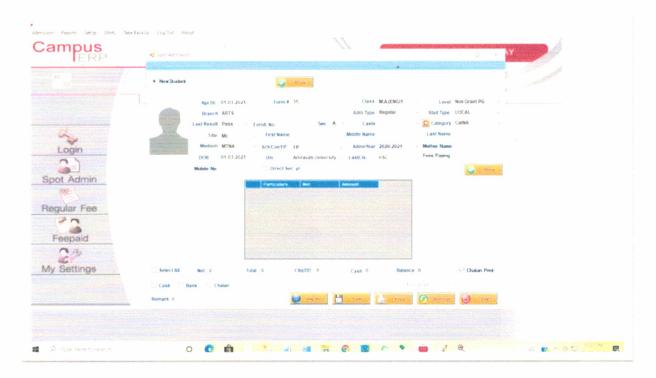
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Tally software

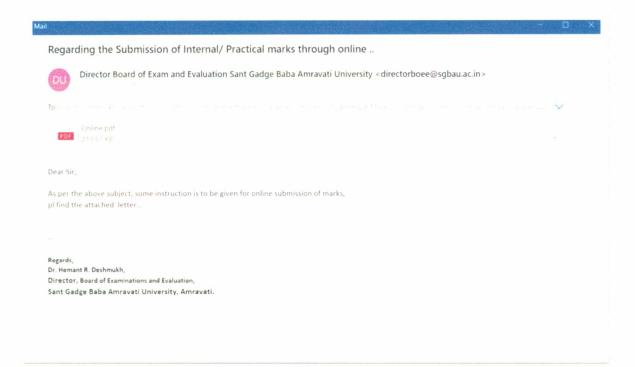
3. Student Admission and Support

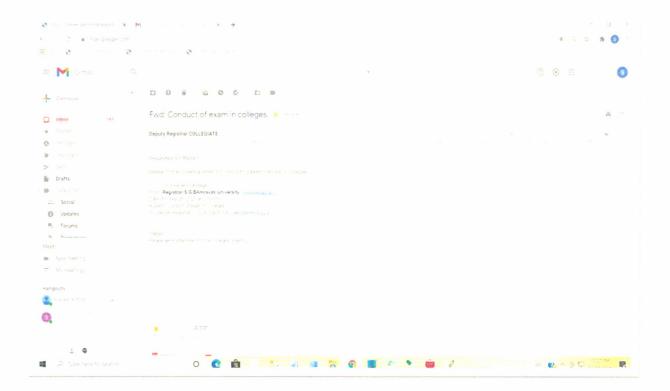


ERP Software

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4. Examination-



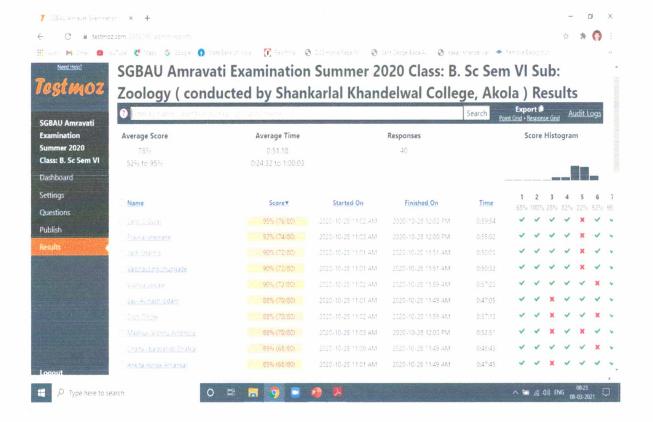


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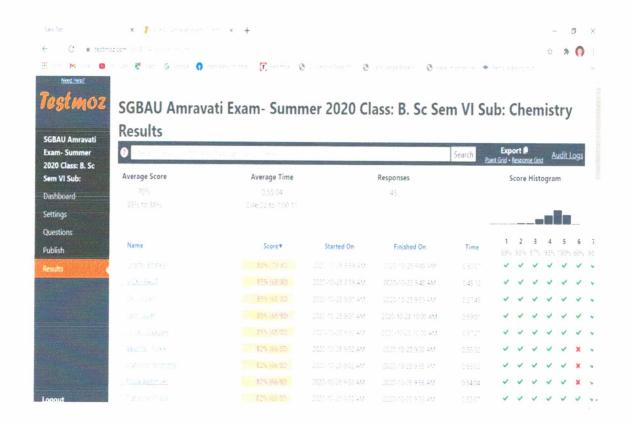
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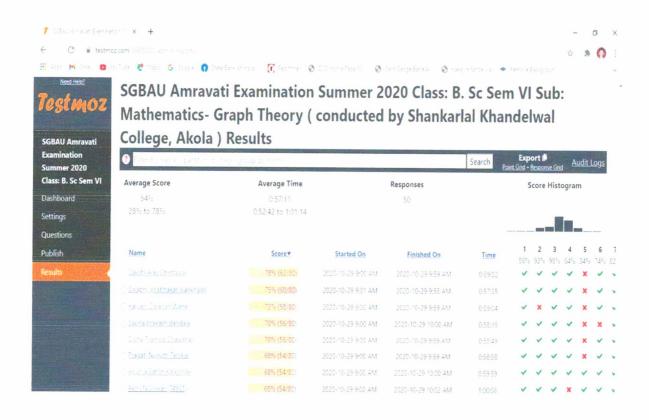
Screenshots of University Level Online Exam Conducted by the college in October 2020

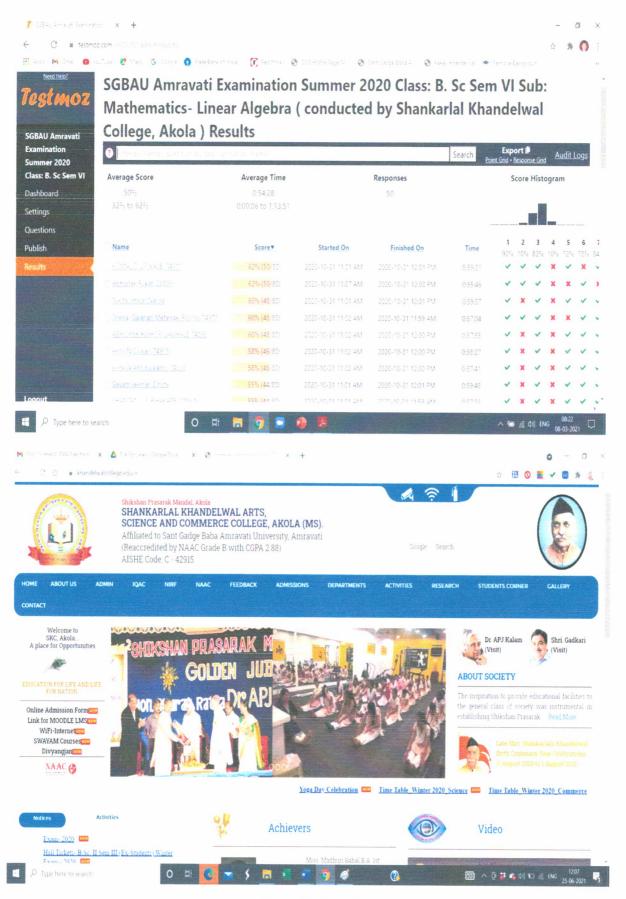
Software used: Testmoz



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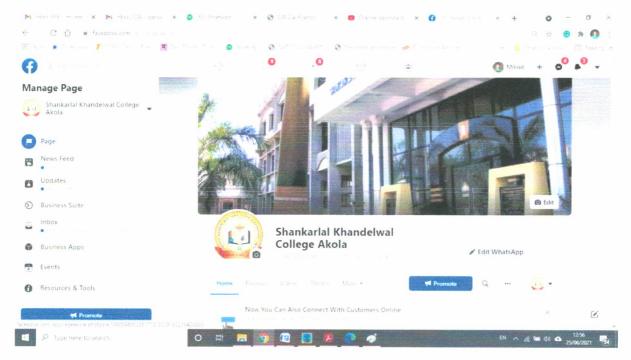






Screen Shots of College Website

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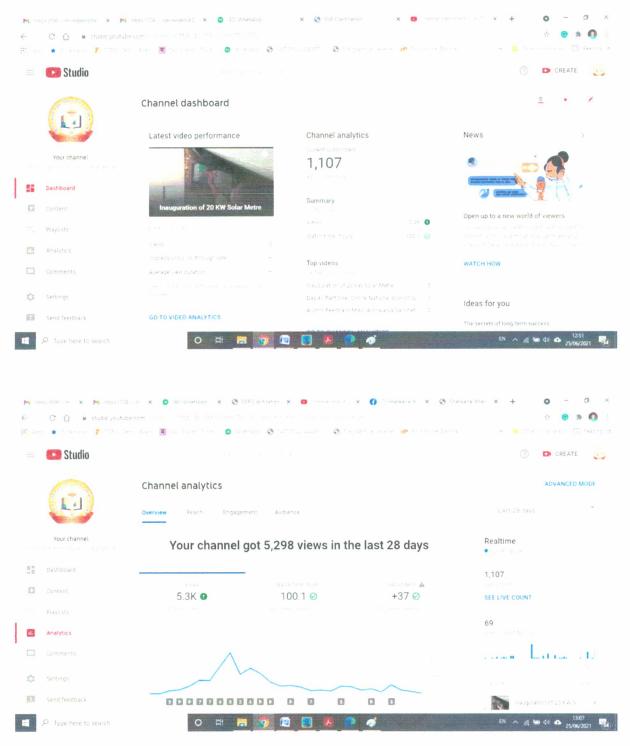


Facebook Page



YouTube Channel

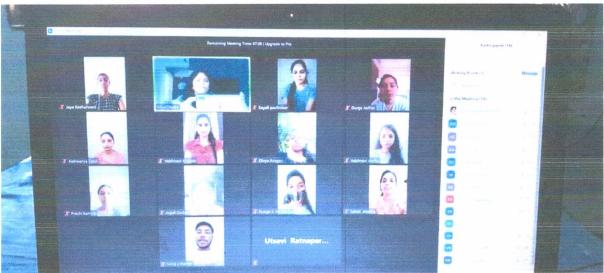
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Online Teaching

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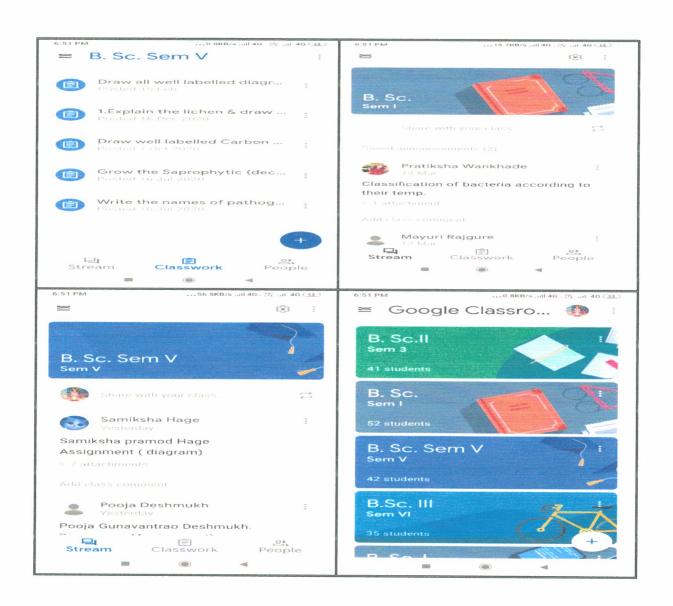






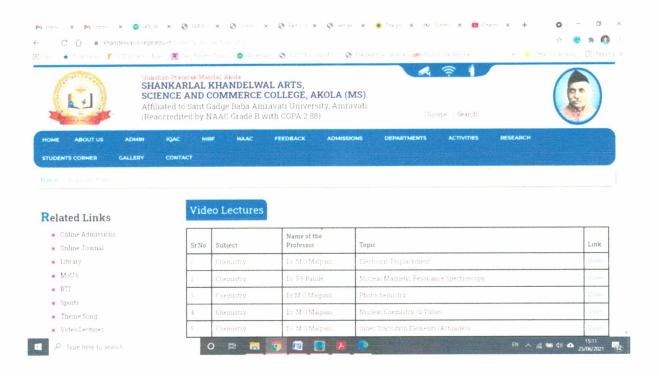
Online Lectures by using Zoom App.

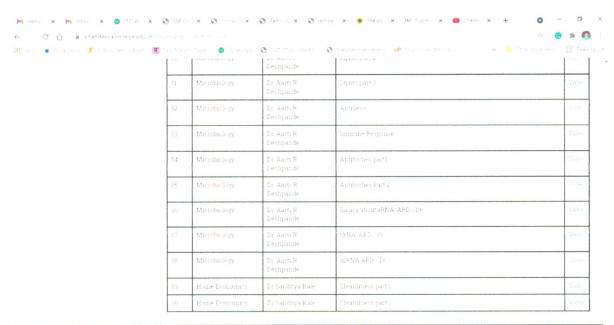
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Google Classroom for Teaching and Learning

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Dr. M. V. Shirbhate IQAC Co-ordinator

Dr. J. M. Saboo

Shankarlal Khandelwal Arts. Science & Commerce College AKOLA, (M.S.) Shri. Gopal S. Khandelwal Chairman College Development Committee

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